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DDA 0500-86
14 March 1986

MEMORANDUM FOR: Deputy Director for Science and Technology
Deputy Director for Operations
Deputy Director for Intelligence

FROM: Richard J. Kerr
Deputy Director for Administration

SUBJECT: Telephone and Data Terminal Services

1. The budgetary crunch affecting the Agency is having a serious impact on our ability to continue to provide modifications to telephone and data terminal services. In an effort to manage costs, it is my decision to reduce installations, moves, and changes to an absolute minimum. Any decision to accept requirements that affect existing service will be made by the Director, Office of Information Technology. This action is a first step at cutting the costs associated with some of the vital services we provide. I solicit your support in this effort.

2. The freeze in services indicated above affects all Agency satellite buildings, as well as Headquarters, and is in addition to the freeze associated with the installation of the new non-secure telephone system.

3. Please relay this information down to all levels in each component.

15/
Richard J. Kerr

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